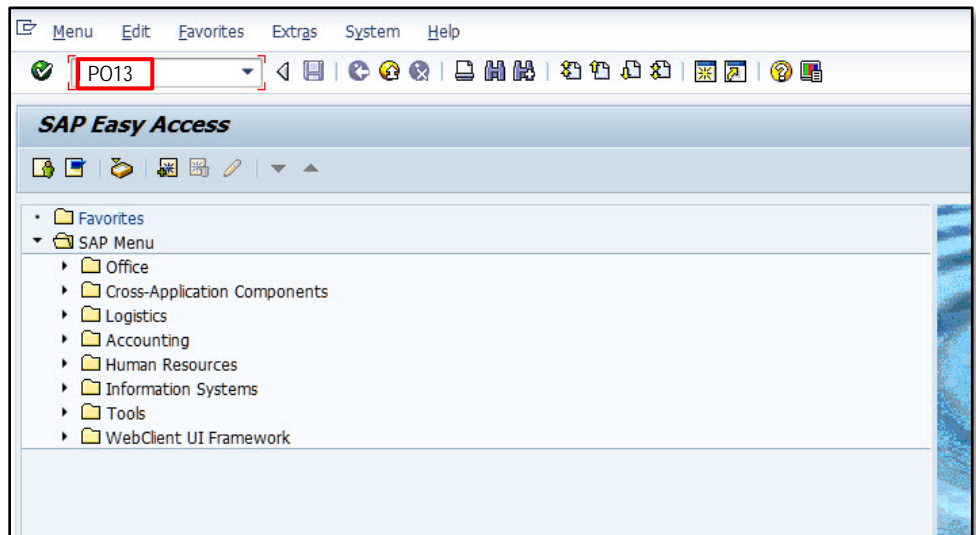


## HRMS Organizational Management


### *Update Position Compensation*

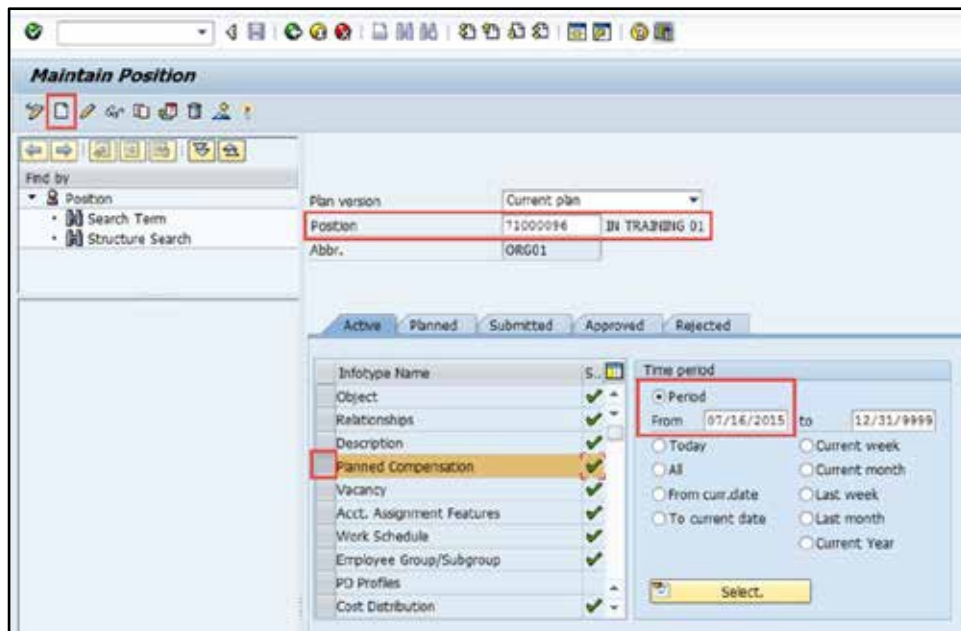
*Organizational Management Processor uses this procedure to update a position's compensation, using transaction code PO13.*

1. Enter transaction code **"PO13"** in the Command field and press **Enter**,  
**OR**  
Follow the menu tree:  
*Human Resources*→  
*Organizational Management*→  
*Expert Mode*→  
*Position*.



## Update Position Compensation (cont.)

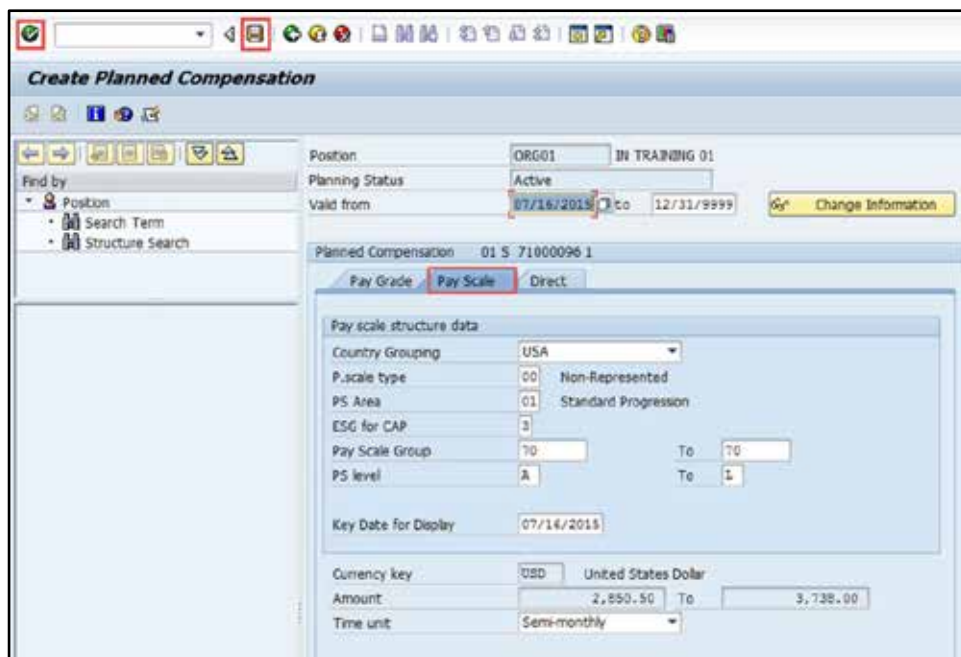
2. Enter the position number in the **Position** field.
3. In the **From** field, enter the effective date of the vacancy.
4. Click the box to the left of infotype **Planned Compensation**.
5. Click  **Create**.



6. Perform one of the following:

If	Then
The Planned Compensation was set up as <i>Pay Scale</i> , information defaults in	Proceed to Step 7.
The Planned Compensation was set up as <i>Pay Grade</i> , information needs entered	Proceed to Step 9.

7. Click  **Enter**.
8. Click  **Save**.



## Update Position Compensation (cont.)

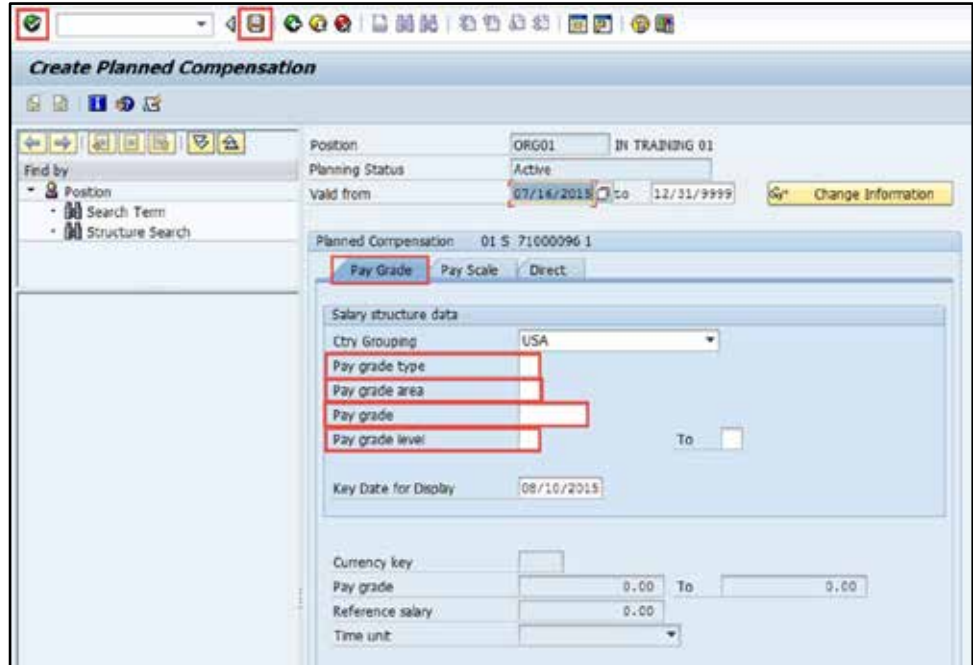
9. Complete the following fields:

**Pay grade type;**  
**Pay grade area;**  
**Pay grade;** and  
**Pay grade level.**

10. Click  **Enter.**

11. Click  **Save.**

This completes the transaction to Update a Position's Compensation.



**Create Planned Compensation**

Position: ORG01 IN TRAINING 01  
Planning Status: Active  
Valid from: 07/16/2015 To: 12/31/9999 [Change Information](#)

Planned Compensation: 01 S: 71000096 1

**Pay Grade** Pay Scale Direct

**Salary structure data**

Ctry Grouping: USA

Pay grade type:

Pay grade area:

Pay grade:

Pay grade level:  To:

Key Date for Display: 08/10/2015

Currency key:

Pay grade:  0.00 To:  0.00

Reference salary:  0.00

Time unit: